

ESSEX INSTITUTE ANNUAL REPORT

1967-1968

OFFICERS

ALBERT GOODHUE

President

STEPHEN PHILLIPS

CHARLES S. TAPLEY

Vice-Presidents

GILBERT R. PAYSON

Treasurer

PAUL T. HASKELL

Secretary

COUNCIL

Term expires 1968:

W. HAMMOND BOWDEN

FREDERICK J. BRADLEE

AUGUSTUS P. LORING

STEPHEN PHILLIPS

Term expires 1969:

J. SANGER ATTWILL

ERNEST S. DODGE

PAUL T. HASKELL

ROLLO G. SILVER*

Term expires 1970:

ALBERT GOODHUE

KENNETH B. MURDOCK

MRS. BERTRAM K. LITTLE

CHARLES S. TAPLEY

Term expires 1971:

HAROLD D. HODGKINSON

EDWARD C. JOHNSON, III

RICHARD S. WEST

DAVID P. WHEATLAND

*Resigned October 1967

STANDING COMMITTEES

FINANCE COMMITTEE

PAUL T. HASKELL, *Chairman*
AUGUSTUS P. LORING
HAROLD G. MACOMBER

GILBERT R. PAYSON
STEPHEN PHILLIPS
WILLOUGHBY I. STUART

LIBRARY COMMITTEE

KENNETH B. MURDOCK,
Chairman
W. HAMMOND BOWDEN
SARGENT BRADLEE
ERNEST S. DODGE
DEAN A. FALES, JR.

BENJAMIN W. LABAREE
ROBERT W. LOVETT
STEPHEN PHILLIPS
CHARLES S. TAPLEY
DAVID P. WHEATLAND

MUSEUM COMMITTEE

J. SANGER ATTWILL,
Chairman
MOSES ALPERS
FREDERICK J. BRADLEE
SARGENT BRADLEE
MRS. JAMES H. CANNON
CHARLES D. CHILDS

JAMES R. HAMMOND
HAROLD D. HODGKINSON
EDWARD C. JOHNSON, III
MRS. BERTRAM K. LITTLE
DR. GEORGE NICHOLS
RICHARD S. WEST
ROSS WHITTIER

PUBLICATIONS COMMITTEE

W. HAMMOND BOWDEN,
Chairman
ERNEST S. DODGE
DEAN A. FALES, JR.

KENNETH B. MURDOCK
STEPHEN PHILLIPS
ROLLO G. SILVER

HONORARY CURATORS

Honorary Curator of Clocks
Honorary Curator of Coins
Honorary Curator of Costumes
Honorary Curator of Silver

ARTHUR P. SULLIVAN*
LEA S. LUQUER
JOHN R. BURBIDGE
MARTHA GANDY FALES

*Deceased August 1967

STAFF

DAVID B. LITTLE

Director

Managing Editor

Library

DAVID R. PROPER¹

Librarian

MRS. CHARLES A. POTTER²

Reference Librarian

MISS MARY RITCHIE

Cataloguer

*MRS. PAUL T. MARTIN³

MRS. ARTHUR R. NORTON⁴

MISS SUSAN P. DAVIS⁵

*MISS KATHRYN R. CHISHOLM

*MISS JUDITH BESTON

Library Assistants

*CHARLES J. CONNELLY

*DONALD DRISCOLL

*DAVID GAVENDA

*TIMOTHY O'BRIEN

Library Pages

Maintenance

RAY K. MOORE

Superintendent

MRS. ROBERT J. BEECHEY, Sr.

Housekeeper

*MRS. WILLIAM COOK

Assistant Housekeeper

*JOSEPH O'NEIL⁶

Gardener

EDWARD G. LEONARD

RICHARD KIELY⁷

Constables

Museum

MRS. GILBERT R. PAYSON

Curator

*MRS. JOHN HASSELL

Registrar

*MRS. EMERSON HUGH LALONE

MISS CHARLOTTE A. HOSMER

*MISS MARY HUNTLEY

*ROBERT EGLESTON⁸

JOHN WRIGHT⁹

Museum Assistants

*MRS. MONTGOMERY MERRILL

*MRS. RAY K. MOORE

*MISS PAULA P. PRESCOTT¹⁰

*DONALD NUTTING¹⁰

House Guides

Administration

MISS BESSOM S. HARRIS¹¹

Office Manager

MISS KATHRYN BURKE

Assistant Treasurer

*MRS. M. K. CUNNINGHAM

Administrative Secretary

*MRS. HUGH NELSON

Administrative Assistant

* Part time

1. Resigned January 31, 1968
2. Appointed Librarian February 1, 1968
3. Resigned July 1967
4. Appointed December 1, 1967
5. Appointed March 1967

6. Deceased October 1967
7. Appointed January 3, 1968
8. Resigned January 31, 1968
9. Appointed January 2, 1968
10. Resigned September 1967
11. Retired December 1, 1967

ANNUAL MEETING, May 21, 1968

As the first order of business at the Annual Meeting of the Essex Institute held on May 21, 1968, the following were elected to another four-year term on the Council, to serve until 1972:

W. Hammond Bowden
Frederick J. Bradlee
Augustus P. Loring
Stephen Phillips

In order to divide the Library and Publications Committee into two committees, the following amendments were voted to the By-Laws:

ARTICLE IV. Section 1. First Sentence.

New By-Law

There shall be four standing committees: namely, Finance, Library, Publications, and Museum.

ARTICLE VI. Sections 2, 3 and 4.

New By-Law, Section 2

The Library Committee shall cause to be made an annual examination of the condition of the Library. It shall establish the policy and exercise general supervision in the Library, functioning in such matters through the Director of the Institute. It shall also have the power to accept, receive, acquire or reject books, manuscripts and other items appropriate to a library. It shall secure the approval of the Council to dispose of any material under its control.

New By-Law, a new Section 3

The Publications Committee shall establish the policy and exercise general supervision over all publications of the Institute, functioning in such matters through the Director of the Institute. It shall also have the power to accept or reject manuscripts tendered to the Institute for publication. It shall secure the approval of the Council to obligate the funds of the Institute for the purposes of publication.

The numbering of former Section 3 is hereby changed to read Section 4, and the last word of the first sentence is changed from "Committee" to "Committees."

REPORT OF THE PRESIDENT

The past year at the Institute can best be described as one of consolidation of our new additions to the museum, library and offices. It has been a difficult period of readjustment, involving physical effort and intelligent planning by our hard-working staff, and we now are using more effectively the additional space we have acquired.

In his first year, our Director, David B. Little, has discovered that a five day week is a relic of some former enlightened age, and that six days are hardly enough to cope with such unrelated problems as the elimination of extraneous material in our collections, and the pigeons who have overcome the handicaps of a grossly misnamed product we applied called "Pigeon No-Roost."

Fortunately we have made more significant progress in other areas of our activities.

All of you here have undoubtedly noticed the new planting around the main buildings of the Institute. This has resulted from the efforts of Mr. James R. Hammond and Mr. Harold D. Hodgkinson who have been the prime movers in designating our grounds and garden as the "Louise du Pont Crowninshield Gardens."

The new planting is the first step in our program to improve the grounds of the Institute.

Mr. Daniel J. Foley of Salem has made a comprehensive master plan of the garden and we are hopeful that the gifts already received and pledges made for the future will in a few years make possible the renovation and expansion of our gardens as a most fitting memorial to Mrs. Crowninshield, whose generosity and interest as a member of the Institute Council will always be remembered with great gratitude.

In connection with our property, the large house at number 5 Brown Street, next to the Ward House, was purchased this year. Although there are no immediate plans for our new purchase, the Council believes that it is essential to own it for our future protection and development. With the exception of the small build-

ing next to the Safford House barn, the Institute now owns all the property bounded by the Armory, Essex Street, Hawthorne Boulevard, and Brown Street.

Additions to our committees and the creation of a new one reflect the added responsibilities accompanying our growth. We voted a change in our By-Laws tonight to create a Publications Committee, but it has been working unofficially during most of the year under its Chairman W. Hammond Bowden. The other members are Ernest S. Dodge, Dean A. Fales, Jr., Kenneth B. Murdock, Stephen Phillips, and Rollo G. Silver.

Sargent Bradlee has been appointed to the Library Committee in recognition of the many hours he spends on the treatment of our leather bindings.

Mrs. James H. Cannon, James R. Hammond, Ross Whittier, Charles D. Childs, and Moses Alpers have joined the Museum Committee. Mr. Hammond has also been appointed Chairman of a Maintenance Committee, operating under the Museum Committee, to watch over the maintenance of our buildings and grounds.

The Institute is deeply indebted to all of its volunteers but particularly to those who bring their special talents to the Council and its committees.

The ownership of our superb houses is a most important but expensive part of our function as an historical society, and we have been fortunate to have received substantial sums this year to establish endowment funds for the Assembly House, Peirce-Nichols House, and to increase the funds for the Crowninshield-Bentley House. None of these endowments are currently adequate to support the houses, but we are particularly grateful to Mr. Frederick J. Bradlee, Mrs. Karl de Laittre, Mr. and Mrs. Bertram K. Little, Mrs. George Nichols, and Mr. Stephen Phillips for their generosity in starting these essential funds.

During the past year the Institute has received \$152,000 for the Essex Institute Fund, bringing the total received to approximately \$700,000. The greater part of this generous giving has gone into our new construction and it is absolutely essential that we raise a minimum of \$300,000 to provide vitally needed unrestricted income.

No one needs to be reminded of the inflation that plagues us all, and the Institute has not escaped its effects.

A comparison of the year 1961-62, my first year as President, and 1967-68, demonstrates clearly what has happened. To be sure we have raised salaries substantially, to the limit of our capabilities, but we hope to be able to do more to provide adequate compensation for our dedicated employees. We have also added more people to our staff, and incurred additional operating expenses as a result of our new construction.

Seven years ago our staff salaries were close to \$45,800 and this year \$83,000. Our other expenses rose from \$23,600 to \$35,500. Our total operating costs have risen from \$69,400 to \$118,700 or an increase of 71 per cent.

At the same time our income for general purposes has increased from \$68,400 to \$111,200 or 63 per cent, due in large part to the generosity of the late James Duncan Phillips.

Our deficit of \$7,500 this year, although undesirable, is not too serious because of the very substantial increase in the market value of our securities.

However, our budget for next year presents a serious challenge to the members and Council of the Institute. We have projected our operating expenses and the best estimate, based on current income, is that we will incur a deficit of \$24,700. It is obvious that we cannot tolerate such an excess of expenditures over income, and we have only three alternatives: (1) to increase our endowment to supply the needed income, (2) to receive gifts to underwrite the deficit, or (3) to cut back our operations and service to the public. The third alternative is the antithesis of all we have been trying to accomplish, and we must not let the tangible and intangible gains of recent years be jeopardized by lack of support.

David Little has dedicated himself unstintingly to the present and future of the Institute as did his predecessor Dean Fales. I know of no office, museum, or library staff that serves any institution as well as does that of the Essex Institute. Our Council, or board of trustees, has faced its responsibilities with judgement and generosity.

The resources of our museum, library, and period houses are unique and priceless. We must fulfill the obligation handed down by former generations by preserving our irreplaceable assets and serving the ever-increasing number of people who visit our museum and library.

The evidence of our progress is here for all to see, but we must be aware that as a consequence additional problems and responsibilities have been created. Our continuing support will in large measure determine how well we meet our new obligations and determine the future course of the Institute.

Respectfully submitted,

Albert Goodhue

President

REPORT OF THE DIRECTOR

I have the honor to present my first annual report as Director of the Essex Institute, and this is not easy because many changes have occurred since Dean Fales's farewell address last year. I am going to begin at the beginning, keep on to the end, and then, if all goes well, I will stop.

On the first day of June, my first day as Director, the museum doors were opened again to the public, a bus load of children arrived by pre-arrangement, surged up the staircase, and brought to life again the galleries which had been cold, dusty, and deserted for a whole year. From that day to the first of May, 1968, 30,977 visitors have been counted in the upstairs galleries. When we move our counter downstairs to the front door we will increase our attendance figures by the number of visitors who come to see only the displays in the lecture hall and John A. McCarthy Gallery. Before the month of June had passed money was received to repair and paint our cornices. Scaffolding went up again on our Essex Street facade and our front door was obscured by a plank canopy proof against falling bricks. Our President seized this perfect opportunity to declare war on our resident pigeons. The accumulated indiscretions of generations of our feathered friends were steam-cleaned away and their perching places smeared with a substance guaranteed to be distasteful to them.

We soon discovered, to our dismay, that we were losing human as well as feathered visitors. People looking at the scaffolding and canopy thought we were closed again and turned away disappointed. We countered with a sign which said, "All our troubles can be seen from the street. We are lovely inside! Please come in," and people did.

The Museum of Fine Arts, Boston, generously helped us become even more lovely inside by selling us at a very low price the six cases which are obstructing your view this evening. Mrs. Payson and her staff have mounted a series of small changing exhibitions in these cases. On the one evening of the year when our members are formally assembled we believe that our handsome and very popular toy show should be visible even if, from several sections of the hall, the speaker is not.

"Salem Pictured," an exhibition drawn with only two exceptions from our own holdings, occupied this room and the McCarthy gallery from mid-July to mid-October. Organized by Mrs. Payson and Sinclair H. Hitchings, Keeper of Prints at the Boston Public Library, the exhibition was in large part matted and framed for us by Mr. Hitchings' staff. Very few of our prints, drawings and water colors are properly mounted. Gifts in any amount received for this purpose will be welcome. The task of mounting is a long one which can be accomplished in bits and pieces. We must make a beginning. The Boston Public Library has given us the mats they made for the "Salem Pictured" show but the frames had to be returned. We owe the Library and Mr. Hitchings a deep debt of gratitude.

Eric Sevareid spoke before a capacity audience here on October 21, his subject "The President, the Power, and the Peace." This was the second George S. Parker Memorial Lecture. Our amplifying system demonstrated its inability to reach every corner of the hall on this occasion, inspiring Mr. and Mrs. Erick Kauders to correct this deficiency with the gift of two additional sound projectors on the north wall. If all our friends acted in such a positive manner to improve our workings, the Essex Institute would shine like a jewel.

The Institute outshone diamonds for three glorious evenings in November. "The Changing Years of Fashion," a display of antique costumes worn by living models, carried its viewers back to the 1820's and led them on through the ladies' fashions of the 19th century to the present day. John R. Burbidge of the Danvers Historical Society, his group of skilled needle-women, and models whose grace was matched only by their beauty, worked for six months to create the show. As the only gift in our power to make in return, the Council elected Mr. Burbidge to the post of Honorary Curator of Costumes. He and his wife are working now on the preservation of our costume collection, a major undertaking long overdue.

Christmas was celebrated with an exhibition in these cases and an illustrated lecture by Mrs. Payson which combined in itself both the spirit of Christmas and the appreciation of art.

January brought a recent accessions show to this room highlighting a collection of silver pieces worked by Franklin Porter

of Danvers and given by his daughter, and a group of glass paperweights, strikingly handsome in color, presented by Mrs. Florence Evans Bushee of Newbury. This show was much admired by the guests at the reception given in honor of the Director and his wife on January 14.

February means valentines. Mrs. Rupert W. Jaques of Marblehead filled our cases with a sampling of a hundred years drawn from our collections and her own.

Easter brought from our amazing store of treasures examples of the many ways in which the season is observed. Each face of the cases here expressed a different mood, from the devout to the frivolous, from the gloom of Good Friday to the joy of Easter. There are many treasures locked up here. For the first time in many years we now have space in which to show them, a few at a time and for short periods of time. As funds permit us to put more of our treasures into exhibitable condition, our changing shows will spread into the McCarthy gallery and into the smaller gallery above it. Our main museum is a set piece, however, a serenely beautiful survival of a more graceful age. We will improve its lighting some day and make minor changes to its contents but we will not do violence to its unique charm.

Benno Forman gave the annual Lyceum Lecture on Sunday afternoon, April 21, his subject "Essex County Furniture of the 17th Century." Despite the gloomy weather 165 people arrived to hear him.

The additions and remodelings recently completed on the venerable buildings of the Essex Institute are an outward and visible sign of change that has been long in the growing: a return to the specialized goals for which the Essex Institute was originally established, the collection and preservation of the authentic memorials of the civil history of Essex County. For many years the Essex Institute has demonstrated the law which states that space is easier to fill than it is to build. The policy of accepting almost everything has transformed parts of the Essex Institute into a storage warehouse where a miscellany of objects, good, bad, and indifferent, are piled in together to their mutual detriment, to the stupefaction and despair of the staff.

The additions and remodelings are also a reminder to Council and staff that half a million dollars has been raised and spent

on their construction. Every inch of this new space has work to do. No inch of it may be set aside for the burial of unusable objects, space otherwise described as dead storage. Space in the Essex Institute is too expensive to build and maintain for it to be so degraded. There are too many demands upon it for the positive purposes of bringing objects and visitors together in such a way that the visitors will enjoy the experience and profit by it.

President Rantoul wrote in his annual report to the Essex Institute delivered in May of 1902, "An inspection of this building (Daland House) will satisfy the most skeptical that it cannot properly accommodate the number of volumes already crowded under its roof. The portion of Plummer Hall occupied by the Institute is equally congested, and our usual gathering place for the annual meeting is unavailable, being now filled with valuable accessions of furniture, pictures, and books, lying in a hopeless mass. Under these circumstances, it is practically impossible to reach volumes called for by members which they know we have, and the conditions will not improve until we have more room."

We have more room now, but not enough to house those books which once filled this room to the bursting point, nor do we have a staff large enough to make those books available to the scholars who need them. Nor is there any need for us to duplicate the collections of the great museums and libraries of Boston and Cambridge. We have now as much space as we can reasonably expect to support. We must use that space to provide the services which we can do better than anyone else.

Our criteria for disposal are simple. Books and objects which we can neither use nor even preserve will be sold and the proceeds used to care for and enrich our Essex County collections. All gifts accepted on the condition that they be forever retained will be retained. Money received from the sale of gifts will be credited to the names of the donors, so that the gifts will live on although the names are attached to other objects. Nothing has been or will be disposed of without first being carefully considered by the Council and the staff.

The survival of our holdings is at stake. The choice is between disposal and destruction for the materials which do not belong in our Essex County collections. To permit the destruction by neglect

of an object we are powerless to care for is a violation of our charter and contrary to every instinct of a good collector.

We have received \$24,000 so far from the sale of books which were stored in this room and portions of our basements. The books have gone through a single bookseller to libraries and private collectors all over America where they are needed, used, and preserved. This is our largest book fund. It will enable us to acquire Essex County items we need, to preserve and repair others we now own, to put our broadside collection in good order, and to perform other important tasks which we lacked space and funds to do before. We are working through a single agent because we do not propose to enter the retail second-hand book business, nor are we qualified to do so.

We have other changes to report. Arthur P. Sullivan died last August. Our Honorary Curator of Clocks, a kind and gentle man, his advice to us was always welcome, his friendship treasured. Joseph O'Neil has left us, too. He came to us after his retirement from business to take care of our grounds, a task in which he took great pride. He was host in his garden to staff and visitors alike and beloved by all. He died suddenly at the Salem Hospital in the fall.

Rollo G. Silver resigned from the Council in October after ten years of service to the Institute. Fortunately his talents are not lost to us as he has agreed to continue on as a member of the Publications Committee.

Miss Bessom S. Harris retired on December 1, 1967 after 54 years as Office Manager. During these years she substituted for every position on the staff gracefully and efficiently. Her report as Acting Director in 1954 is a model of perfection. "The Museum of the Essex Institute is like a growing child's dress," she wrote. "Its seams have been let out and its hem has been let down, and still it doesn't fit." How could we express to Miss Harris our appreciation for the lifelong career she gave so happily to the Institute?

The Council brooded long and hard on this problem and decided upon a luncheon in her honor to which Council and staff past and present were invited. A shining silver tray suitably inscribed conveyed to her the lasting affection she has earned from

all who share with her in some small part her love for the Essex Institute.

Our Librarian David Proper resigned in February to return to his home in Keene, New Hampshire, where his heart has always been and a larger library beckoned. A competent librarian who gave much to our Library during his five years here, he has been succeeded by Mrs. Charles A. Potter who has earned during her twenty years on the staff the respect and admiration of every scholar who has used our library collections.

As art dealers cannot produce enough stock to meet the demand, thieves are removing objects informally from museums and returning them with forged credentials to the market. We added another constable last January, therefore, and are looking for a third so that our first and second floors may be covered at all times. We prefer to weed our own collections without the help of thieves and vandals.

The Council has honored me with its trust and I shall always try to deserve this honor. President Goodhue and Dean Fales have set the stage on which the Essex Institute may increase its usefulness to a wider audience of scholars and the general public. We are working on the play. It must be worthy of its setting.

Respectfully submitted,

David B. Little

Director

REPORT OF THE JAMES DUNCAN PHILLIPS LIBRARY

The air had cleared of dust. Painters, carpenters, plumbers and staging had left the scene at the Essex Institute, bringing an end to the big reconstruction period of 1966, 1967, and part of 1968. The overwhelming task of putting our house in order began. The transferring, cleaning and arranging of collections was soon under way. By the end of summer order began to emerge out of chaos. According to Miss Tapley in her Library Report of 1953, "We also need larger quarters for the Frederick Townsend Ward China Library, which is recognized as one of the best and, in some respects, the best in the country. We feel convinced that these will come in good time." Miss Tapley's hope and prediction have become realities. During the Christmas Week school vacation, with the added help of extra boys, we undertook the awesome task of transferring the China Library from the Director's and Mrs. Cunningham's offices and the basement of the Daland House to the new sub-level stack area. This meant the handling of five thousand books and periodicals plus vacuum cleaning, hand-dusting and reshelving of these items. Since then we have completed the shelf-reading and re-arranging. New envelopes have been typed to replace the old ones that had become brittle and worn. The China Library now stands as a finished project.

With the financial support of the Pingree heirs we have undertaken the tremendous task of cataloguing the David Pingree papers. This collection came to us a few years ago and was stored in the basement of the Pingree House because there was no room in the Institute Library. Miss Kathryn Chisholm, a Salem State College undergraduate, has been employed for this particular project and, although she comes only on Saturdays, she has accomplished a great deal. However, it will be another year before the collection is completely catalogued. We shall be able to devote more time to this project during the coming summer.

Another change, which had been contemplated for some time, was realized with the moving of the shelf-list file into the fire-proof section. After the refurbishing of the old fire-proof stack with paint and new lighting, it seemed an ideal place for this

complete inventory of our library holdings. The same area also serves as an office for our cataloguer, Miss Mary Ritchie, who works there so efficiently.

The continuing task of putting our collections in order goes on apace. This work calls for a great deal of planning, experience and knowledge—qualifications which we have in the persons of Mr. Little and the Library Committee. Their devotion, time and interest are greatly appreciated. We of the library staff look forward to using the two miles of new shelving to the fullest extent under their guidance.

Although the library was closed for a month during this fiscal period, there was only a slight decrease in service to the public. There was an attendance of 2,904, and 130 books were circulated to members. Periodicals received as gifts, exchanges and subscriptions totaled 966.

Our correspondence has increased substantially this year. There were over two hundred queries on witchcraft with a comparable amount on genealogy. In addition we supplied information to many scholars to aid them in completing research or publication projects.

Acquisitions to the library included: printed material by gift, 460, and by purchase, 90; manuscript items by gift, 60, and by purchase, 65. An outstanding collection of railroad material came to us from Mr. Harold S. Walker. Some gaps in our collection of Lynn directories were filled by a gift from the Lynn Historical Society. Mrs. Walter Annable gave us annual reports and records of the Salem Society for the Higher Education of Women, which was organized in 1897 and became inactive in 1957. From Mr. Oliver Goodell Pratt, a native of Salem who has distinguished himself in the field of hospital administration and who was the Director of Parks and Recreation in Salem and later the Director of Salem Hospital until he left in 1945 to become the Director of the Rhode Island Hospital in Providence, we continue to receive material on Salem and on his activities.

Our manuscript additions by gift were: The Fabens family collection of letters and deeds by Mrs. Roger P. Boonhover of Salem; more material of the Upton family collection, such as diaries and journals, by the Misses Eleanor S. and Margaret F. Upton; eight account books owned by Frank E. Smith, Salem

undertaker, by David E. Smith of Salem; and a list of American prisoners of war who were repatriated from Dartmoor on the British ship "Ariel," by Laurence Bond of Topsfield.

We purchased four letters of Una Hawthorne, daughter of Nathaniel, a Lucy Larcom letter and a valuable collection of fifty-five letters of Benjamin Pickman of Salem, written while he was in England from 1775 to 1785.

Our interest in Essex County authors continues. Susan Nichols Pulsifer's book entitled *Witch's Breed* and Daniel J. Foley's book *Gardening for Beginners*, which were published this year, were added to our collection as gifts from the authors.

Through the generosity of Mr. and Mrs. Richard S. West and Mr. Stephen Phillips the Institute recently acquired a Xerox copier. It is here for a trial period of a year. We hope to do enough business to retain this facility on a permanent basis. Its operation has been assigned to Miss Susan Davis, who has become adept at handling the unusual items that we are sometimes called upon to copy.

Although the requests for interlibrary loans are not all filled because of the value of some of the books involved, we did loan twenty-four books. Perhaps the most interesting loan was sent to Réunion, a French island of the Mascarene Isles, in the Indian Ocean about 400 miles east of Madagascar and about 110 miles southwest of Mauritius. The request was for *East India Voyages of Salem Vessels Before 1800* by James Duncan Phillips. We honored the request because we have duplicate copies. The item was returned on schedule in good condition. Requests came from universities and colleges from Canada to Florida and from Maine to California. Most of our interlibrary loans involve our China Library, Essex County history, General Frederick T. Ward, John G. Whittier and Nathaniel Hawthorne collections.

Many photographic reprint companies are now operating, and we have constant requests for our material. Three important works have been borrowed recently from our library: the diary of the Rev. John Fiske; the two volumes of *Records of Salem Witchcraft* edited by William Elliot Woodward; and the set of *Massachusetts Magazine* (1908-1918). All are now available on microfilm or as reprints.

Our manuscript holdings are increasingly in demand. This year scholars came from forty-two American colleges and universities and ten Essex County schools to do serious work. Researchers came from as far away as Japan and the Virgin Islands. The greatest number of users are Ph.D. candidates, with many others studying to prepare themselves for work in museums and historical societies. It is most gratifying to meet and work with so many young people today who will be taking our places tomorrow. Our manuscript treasures which rank high on the list of those most used are the Derby, Curwen, Pickering, Hawthorne and Whittier papers.

There have been changes on our staff this past year. Mr. David R. Proper, former Librarian, left at the end of January to take a library position in his home town of Keene, New Hampshire. His departure left a void that was difficult to fill. Miss Mary Ritchie continues with us. She is our cataloguer and has numerous other duties which she performs in a diligent, conscientious and skillful manner. On the first of December Mrs. Arthur Norton came as a full-time library assistant. We are indeed fortunate to have her. Her experience as a student and classroom teacher enables her to give assistance to the scholars who come seeking information. In March Miss Susan P. Davis joined us as a full-time library assistant. This young and attractive girl came to us highly recommended and has already gone far beyond all expectations in living up to her recommendations.

I am indeed grateful to Miss Ritchie, Mrs. Norton, and Miss Davis for their cooperation in making every day a new adventure in the scholarly world of the Essex Institute Library. Their assistance is invaluable in helping to carry out the real purpose of the Institute, which is to preserve and maintain our legacy from the past and to stimulate and contribute to the cultural activities of the present.

Our volunteers are also appreciated. Their help and valuable service play a large part in our accomplishments. Our thanks go to Miss Ruth Ropes, Mr. Andrew Heath, Mr. Sargent Bradlee, Mr. Stilman Davis and to a new volunteer, Mr. Melvin Apple, for the gift of their time and talents. Mr. Bradlee is responsible for the "new look" of our leather books. The results of his skill with leather dressings shine for us from all the shelves of our library.

The part-time helpers have our thanks, also. Their work is of value in the moving of collections and in relieving the regular staff from routine duties. Judith Beston, Kathryn Chisholm, Charles Connelly, David Gavenda, Donald Driscoll and Timothy O'Brien have been our aides during the past year.

We continue to participate in the activities of the North Shore library associations and stand ready to assist the scholars, researchers and friends who come to us with their scholarly queries.

Respectfully submitted,

Dorothy M. Potter

Librarian

REPORT OF THE MUSEUM

One year ago at this time the Museum was still closed during our construction, and its staff was incarcerated in the Victorian Room, from which vantage point the upstairs galleries were put back in order for reopening on June 1st, our volunteer Guides were dispersed to the Crowninshield-Bentley and Pingree Houses, and the special exhibition "Salem Pictured" was organized. In September of 1967 the Museum staff moved up to the newly-constructed central unit on the third floor, designated as the Museum Curator's Suite, and given as a memorial to Mary Hanson Spence by her daughter and son-in-law, Mr. and Mrs. Frederick Johnson Shepard, Jr. We now have two light and airy office rooms overlooking the back garden, with adequate space for our files and catalogues, book cases for a selection of main reference books from our Library, and embellished by a sofa given by Mrs. Paul D. Giles and a handsome table lent by Albert Goodhue. At last, too, our Registrar, Mrs. John Hassell, has a room also on the third floor for accessioning and cataloguing. All this is a far cry indeed from our former arrangement—two desks for four people right in the middle of the Museum gallery!

On the first floor, the extension of our front entrance hall has provided additional space for exhibition of paintings and prints in the new John A. McCarthy Gallery just outside the Auditorium. Its first occupant was the "Salem Pictured" exhibition of last summer and fall, arranged by Sinclair Hitchings, Curator of the Boston Public Library's Print Department, and hung by David B. Little, Essex Institute's Director and high-wire artist.

Certain gifts received this year now also enhance our newly constructed sections. The chandelier which hangs in the front entrance hall was given by Stephen Phillips. Made in the 19th century of brass and crystal, it formerly hung in the Boston house of the donor's great-aunt Anna Pingree Peabody. At the entrance to the Library Reading Room, two oil portraits of James Duncan Phillips and his wife, Nannie Jenckes Borden Phillips, were given by Miss Edith C. Barry, who painted them in 1944. Gifts for our houses include, for the Crowninshield-Bentley House, an inter-

esting collection of brass and bell metal kitchen equipment. These pieces were given by Mr. and Mrs. Willard C. Cousins, and have been in the house previously as loans. For the Victorian Room in Safford House, a lamp in Tiffany's exuberant "art-glass" style, four pairs of curtains, and a Turkish rug were presented respectively by Mrs. Carlyle H. Holt, Mrs. Montgomery Merrill, and Mrs. John Morse Elliot.

Special collections received during the year included a distinguished group of examples of silversmith's work made in the first quarter of the 20th century by Franklin Porter of Danvers, given by his daughter, Mrs. John H. Philbrick, and the beautiful paperweights and doorknobs collected and presented by Mrs. Florence Evans Bushee. From Mrs. Roland J. McKinney, in memory of her mother, Esther Baldwin Williams, came a number of 19th century costumes, two of which were modeled alive in "The Changing Years of Fashion." Mr. and Mrs. Francis Tuckerman Parker gave a collection of family knee-buckles, and from the Estate of Mary E. S. Beane came a selection of Chinese and English ceramics. In portraits, the Misses Eleanor S. and Margaret F. Upton gave a small sculptured relief bust of their ancestor, the Salem merchant Robert Upton; and Quinton O. Jones, in memory of his mother, gave an oil portrait of Helen Maria Bowditch Upton and her son, "Jo," painted by Charles Osgood about 1839. From the Estate of Dr. Henry Tolman we received a handsome pair of framed wax portraits of his grandparents, Henry and Lydia Park Tolman, modeled by John Christian Rauschner, about 1805.

Of particular local interest are Salem souvenirs, glasses and mugs dating from the 19th and 20th centuries, given by David R. Proper. From the Estate of Nellie S. Hurlburt we received a pen and ink drawing of the old mahogany mills on Mill Hill, Salem, done about 1840 by Sidney Perley; and with the drawing a six-piece tiny chalk model of the buildings of these mills. Another local view, from Miss Mary Bucknam, is an etching by Philip Little, a harbor scene probably done from the artist's studio. To replace the coins which were stolen three years ago, our Honorary Curator of Coins, Lea S. Luquer, has added a number of the wanted examples through gift and purchase.

Attendance in our houses during the year was excellent, with 2,703 visitors, mostly children, in the John Ward House, and

1,310 in the Crowninshield-Bentley House. The Pierce-Nichols House welcomed 527, and the Pingree House 3,224, all totaling 7,764. The second floor galleries of our Museum, closed until June 1, brought in the ten-month period June 1st 1967 through March 31, 1968 28,609 visitors, a total of 1,349 over our last full twelve-month figure of 1964-1965. We had seventy schools and troops, nine of them from other states, comprising 2,327 children in groups, with countless others on Saturdays and Sundays. Four college and graduate classes, eight study clubs, and many visitors from other countries enjoyed our Museum. Our houses were seen by the usual Harvard 25th and 40th Reunion groups, the Wives of the Massachusetts Eye and Ear Infirmary Alumni and of the American Society of Internal Medicine. Groups with particular historical interests included the Ladies' Committee of the Philadelphia Museum of Art, the Providence Preservation Society, and the Radcliffe Seminars, for all of whom the Museum staff gave special guidance. We have served morning coffee for some of these out-of-town groups, an extra attention which they greatly appreciated. Our improved kitchen facilities and elevator have helped to make this possible, and we are proud of Mrs. Beechey's excellent coffee. Somehow, too, Mrs. David Little always appears in our hour of need, with fast foot-work with the cookies and the flowers for these occasions.

Many visitors comment favorably on the well-kept condition of our galleries, our polished furniture and gleaming brass-wares in the houses, and it is almost incredible that our housekeepers, Mrs. Sarah Beechey and Mrs. Mary Cook, can cover all our houses and so much additional wall and floor space in our main building, and keep them all looking so fresh and clean. The upkeep of our holdings is foremost in our thoughts, and is a never-ending necessity. Ray K. Moore, our Superintendent, has given a fresh coat of paint to the stairway in the Pingree House, and some of the curtains in the house have been cleaned. Two pairs of Chippendale-style chairs in the Peirce-Nichols House have been re-upholstered in a handsome blue damask which was the gift of J. Sanger Attwill. Two of our paintings have been restored this year, and a few more of our prints and drawings are now properly matted as a result of the "Salem Pictured" exhibition.

The Museum staff has busied itself with re-arranging our second-floor galleries for the opening last June, with improvements in the clock alcove and lighting cases, as well as work on special exhibitions; scheduling our volunteer guides and showing the houses, helping visitors and answering many inquiries, reviewing our labels and re-typing and mounting them (in addition to moving our offices upstairs, which has made us very thankful for our new elevator). The Registrar, Mrs. John Hassell, assisted by Miss Mary Huntley, has accessioned 234 objects, of which 176 were gifts and the remaining numbers were loans, purchases, and objects previously unaccessioned. Miss Charlotte Hosmer, Robert Egleston and John Wright have worked on exhibitions, and Mrs. Emerson Lalone last summer expertly guided the destinies of the forty volunteers who took our Guides' Course last spring and showed our houses during the summer. Again this year we express our warmest thanks to our volunteer guides who have given many hours and without whose help we could not show our houses on regular schedule. This devoted and loyal group has given an excellent reputation to our house-tours, as have also our staff guides, Mrs. Henry J. Burns at the Peirce-Nichols House, Mrs. Montgomery Merrill, Mrs. Ray K. Moore, and Donald Nutting in the Pingree House, Timothy O'Brien in the Crowninshield-Bentley House, David Gavenda in the Ward House, and Miss Paula Prescott who was everywhere.

In February of this year a tea was held in the Peirce-Nichols House in honor of Susan Nichols Pulsifer, who autographed copies of her recent book, *Witch's Breed*, for some thirty guests. Last August a luncheon was held at Hamilton Hall to welcome members of the Nichols family from all over the country who visited the Peirce-Nichols House in force and came to our other houses as well.

Our museum collections are well-known, and much in demand for publication and scholarly reference. For example, two of our textiles were noted this year in *Connoisseur* by London's Victoria and Albert Museum, and another in *Scotland's Magazine*. The Smithsonian Institution, The National Trust for Historic Preservation and The Henry Francis du Pont Winterthur Museum are among the organizations from which we receive frequent requests for information concerning our collections.

A tremendous amount has been accomplished in the past year to provide more exhibition space, and greater efficiency in the working of the Museum through office space and equipment. Now I should like to mention two things in our *old* building, our second-floor gallery of Plummer Hall, built in 1857, which we in the Museum hope will receive attention before too long. We are indeed blessed in having such a beautiful room for the display of our collections. In design and proportion, with its handsome rows of columns, it is unique for our purposes, and it has been painted and the displays rearranged to show it to full advantage. But the classical Corinthian capitals of the columns are almost completely broken up, and even the wire netting surrounding them to hold them together is bulging with the weight of their broken fragments. If only they could be restored before it is too late to save them! Our other hope is that adequate lighting may be provided in this room. In order to form the new wall for our central building, three of the eight windows were boarded up, and no additional lighting has as yet been provided. Our treasures are shrouded in the mystery of deepest gloom.

With these fond hopes, but especially with thankfulness for our new exhibition space and our Museum offices, I should like to express the thanks of the Museum staff to our museum Volunteers, Mrs. James H. Cannon, Sargent Bradlee, James R. Hammond, and Ross Whittier, who during the year at various times and in various ways have helped us under difficult conditions with patience and efficiency. The Office, Library and Maintenance staff members have all given us cheerful assistance with many problems. We appreciate many kinds of help we have received from Directors Fales and Little during this year of changes, and from the Museum Committee. Particularly, in closing, I want to thank my colleagues on the Museum staff for their adaptability, imagination and resourcefulness, for their willingness and efficiency. In the Curator's catalogue they rank among our finest treasures.

Respectfully submitted,

Huldah M. Payson

Curator

REPORT OF THE TREASURER

For the fiscal year ended March 31st, 1968, our operating income from all sources was \$111,181.62 and our operating expenses were \$118,691.61, so we operated at a deficit of \$7,509.99. This compares with a deficit of \$1,900. the previous year. Sales of publications, photographs, etc., totalled \$9606.89 as against \$8,597.86 the year before. The total market value of our invested funds on March 31st was \$2,154,000. as compared with \$2,246,000. twelve months earlier.

The year-end balance sheet will be published in the forthcoming issue of the *Historical Collections*, as usual. The complete financial statements, with the auditor's confirmatory report, are available in the Treasurer's office to any member desiring to see them. I am, as usual, greatly indebted to Mrs. Hugh Nelson, who ships out the orders, keeps all the records and never drops a stitch; and to Miss Kathryn Burke whose skill as an accountant is second to none. Miss Bessom Harris retired on the first of December, and is very much missed.

Respectfully submitted,

Gilbert R. Payson

Treasurer

CONDENSED BALANCE SHEET

March 31, 1968

Cash	\$	39,500.12	
Savings Bank Deposits		95,000.00	
Bonds—Book Value		643,568.60	
Stocks—Book Value		600,479.33	
Real Estate		953,350.81	
		<hr/>	
Total			\$2,331,898.86

FUNDS

Principal Invested Income Restricted	424,782.27	
“Margaret Duncan Phillips Fund”	21,829.44	
Principal Invested Income Unrestricted	334,503.96	
Principal and Income Unrestricted	683,957.63	
Essex Institute Fund	545,240.70	
Surplus Principal	270,048.93	
Income Accounts	51,535.93	
	<hr/>	
Total		\$2,331,898.86

* * * * *

CONDENSED INCOME ACCOUNT

Investments	86,737.92	
Dues	9,120.00	
Other Income	78,842.70	
	<hr/>	
TOTAL INCOME		\$174,700.62
Deduct:		
Miscellaneous Income Credited:		
Restricted Income Accounts	43,157.85	
Restricted Income From Investments	24,156.71	
	<hr/>	
		67,314.56
		<hr/>
		107,386.06
Add:		
Restricted Income available for		
General Operations		3,795.56
		<hr/>
NET INCOME AVAILABLE FOR GENERAL PURPOSES		111,181.62

EXPENDITURES

Corporation	8,272.61	
Salaries	83,189.40	
Buildings and Grounds	14,280.23	
Publication	3,239.83	
Houses	5,417.36	
Miscellaneous	4,292.18	
	<hr/>	
		118,691.61
		<hr/>
INCOME OVEREXPENDED		(\$7,509.99)

FUNDS—PRINCIPAL INVESTED—INCOME RESTRICTED

March 31, 1968

PINGREE HOUSE ENDOWMENT FUND

Gift of Anna W. Ordway, Stephen Phillips, David P. Wheatland, Lucia P. Fulton, Stephen Wheatland, Mary K. Wheatland and Martha Ingraham	97,006.96	
10% of Income added to Principal	841.77	97,848.73

PEIRCE-NICHOLS HOUSE ENDOWMENT FUND

Established September 1967		
Mrs. George Nichols	10,000.00	
Jane N. Page	100.00	
Mrs. Clarence Hardenbergh	100.00	10,200.00

CROWNINSHIELD-BENTLEY HOUSE ENDOWMENT FUND

Established March 1964		
Mr. and Mrs. Frederick J. Bradlee	5,090.75	
Additions to Fund—April 1, 1967 to March 31, 1968		
Mr. and Mrs. Frederick J. Bradlee	4,129.00	
Mrs. Alfred C. Harrison	1,000.00	5,129.00
		10,219.75

ASSEMBLY HOUSE ENDOWMENT FUND

Established December 1967		
Stephen Phillips	8,140.62	
Mrs. Karl de Laittre	5,062.50	
Mr and Mrs. Bertram K. Little	500.00	
John deLaittre	100.00	
Mrs. Rosamond deL. Ward	100.00	
Mrs. R. A. Wellington	100.00	14,003.12

LIBRARY FUND

"Purchase and preservation of books
and manuscripts for the Library"

Gift of:

Martha G. Wheatland	10,800.00	
Nancy D. Cole—"Ichabod Tucker Fund"	5,000.00	
"Thomas Cole Fund"	5,000.00	
Stephen W. Phillips	3,000.00	
Alden Perley White	1,136.11	
Wm. Gray Brooks	500.00	25,436.11

JONES AND WASHINGTON VERY MEMORIAL FUND

"Acquisition, care and preservation of
books and manuscripts of Essex County
authors, also care and maintenance of
cemetery lot."

Gift of Lydia A. Very 24,450.03

DUPLICATE BOOK FUND

Established 1968 10,000.00

"Acquisition and preservation of rare books,
broadsides and other printed materials"

WILLOUGHBY HERBERT STUART, JR. MEMORIAL FUND

"Acquisition of tangible objects—not
for maintenance of any kind"

Gift of Mrs. Willoughby H. Stuart, Jr.	25,000.00	
Gift of Mrs. Stuart Pratt	300.00	

Addition to Fund—April 1, 1967	25,300.00	
to March 31, 1968		

Willoughby I. Stuart	509.78	25,809.78
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GEORGE S. PARKER MEMORIAL LECTURE FUND

"Annual lecture" — Gift of The Parker Charitable
Foundation

10,000.00

Addition to Fund—April 1, 1967
to March 31, 1968

Mr. and Mrs. Robert B. M. Barton	5,000.00	15,000.00
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JAMES A. EMMERTON

"Support of Historical Collections"

10,000.00

AUGUSTUS STORY

"Purchase, preservation and publication
of historical material, proceedings and
memoirs"

10,000.00

ELIZABETH C. WARD

"Purchase of books and pictures relating
to China and the Chinese"

9,000.00

MARGARET NOWELL GRAHAM MEMORIAL LECTURE FUND

"Annual Lecture"

Gift of Mrs. Charles P. Howard

5,062.58

DR. WILLIAM MACK MEDICAL LIBRARY FUND

"Purchase of rare and expensive works of merit
in medicine and surgery"

5,000.00

HARRIET P. FOWLER

"Salary of an assistant librarian who shall have
charge of donations made by Miss Fowler"

3,000.00

SALEM LYCEUM

"Support of Free Lectures"

3,000.00

ELIZABETH R. VAUGHAN

"Care of Doll House"

3,000.00

HENRY W. BELKNAP

"Purchase of objects for Museum"

1,000.00

FREDERICK LAMSON

"Purchase of objects for museum,
illustrating early New England life
and customs"

1,000.00

ESSEX COUNTY NATURAL HISTORY SOCIETY

"Natural History or Horticulture"

700.00

ESSEX HISTORICAL SOCIETY

"Historical Purposes"

700.00

CAROLINE R. DERBY

"Care of Derby Tomb, balance to be used for
general purposes"

500.00

Funds invested in securities

\$284,930.10

CROWNINSHIELD-BENTLEY HOUSE FUND

Established April 1959	66,856.67
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PEIRCE-NICHOLS HOUSE MEMORIAL	38,325.38
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PINGREE HOUSE

Gift of Anna P. Phillips, Richard Wheatland, Stephen Wheatland, David P. Wheatland, Lucia P. Fulton, Anna Ordway, Martha Ingraham, and Stephen Phillips	30,000.00
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JOHN WARD HOUSE FUND

Established May 1961	4,670.12
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Funds invested in real estate	139,852.17
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\$424,782.27

FUNDS—THE MARGARET DUNCAN PHILLIPS FUND

Income for Publication Dept. after 10% of Income is added to Principal Balance, April 1, 1967	21,641.06	
Income 1967-1968—\$1,884.00		
\$1,695.62 to Publication Dept.—		
10% or \$188.38 to Principal	188.38	
		\$21,829.44

FUNDS—PRINCIPAL INVESTED — INCOME UNRESTRICTED

Income for General Purposes of Essex Institute

March 31, 1968

*General Endowment Funds**Benefactors:*

George B. Farrington	\$25,129.86
Dr. Edward D. Lovejoy	10,000.00
Charles Davis	5,000.00
Jennie K. Hyde	5,000.00
David Pingree	5,000.00
Arthur W. West	5,000.00
Robert Peele and Elizabeth R. Peele	2,120.00
Harriet Rose Lee	2,000.00
Stephen Phillips	2,000.00
John Peabody Monks, M. D.	1,000.00
Margaret D. Phillips	1,000.00
Clement Stevens Houghton	500.00
Harold Peabody	500.00
William Gardner Barker	400.00
Charles Hastings Brown	200.00
William Agge	100.00

Memorial Endowments

<i>Benefactors:</i>	<i>In Memory of:</i>	
Eleanor Hassam	HASSAM FUND	82,239.48
Miss Jenny Brooks	HENRY MASON BROOKS	54,789.62
Mrs. Stephen Willard Phillips	HON. STEPHEN GOODHUE WHEATLAND (1824-1892)	20,000.00
Mrs. Ira Vaughan	IRA VAUGHAN (1864-1927)	10,000.00
From his children	ROBERT SAMUEL RANTOUL	6,000.00
Mrs. Richard Spofford Russell	THOMAS FRANKLIN HUNT (1814-1898)	5,000.00
Miss Alice B. Willson	FRANCES HENRY LEE	5,000.00
George Swinnerton Parker	BRADSTREET PARKER (1897-1918)	
	RICHARD PERKINS PARKER (1900-1921)	5,000.00
Mrs. Morton Prince, formerly Fanny Lithgow Payson	CLARA ENDICOTT PEABODY (wife of Arthur Lithgow Payson - 1828-1856)	5,000.00
William Crowninshield Endicott	ELLEN PEABODY (wife of William Crowninshield Endicott 1833-1927)	5,000.00
George Peabody Gardner; Mrs. Augustus Peabody Loring, formerly Ellen Gardner; Mrs. George Howard Monks, formerly Olga Eliza Gardner; John Lowell Gardner	ELIZA ENDICOTT PEABODY (wife of George Augustus Gardner 1834-1876)	5,000.00
Miss Fanny Peabody Mason	FANNY PEABODY (wife of William Powell Mason 1840-1895)	5,000.00
James Duncan Phillips	STEPHEN H. PHILLIPS	5,000.00
Miss Mariam Shaw	MISS CLARA ENDICOTT SEARS	5,000.00
Mrs. William Sutton	WILLIAM SUTTON (1800-1882)	5,000.00
Miss Caroline O. Emmerton, Mrs. David Mason Little, Mrs. George Hodges Shattuck, Mr. David Kimball, Mrs. Katherine Kimball Barker, Mrs. Talbot Aldrich, Mrs. Rosamond de Laittre	JOHN BERTRAM	4,150.00

*Benefactors:**In Memory of:*

Charles Stuart Osgood	CHARLES STUART OSGOOD	3,000.00
Mrs. Arthur W. West	ARTHUR W. WEST	2,000.00
James V. Eagleston	CAPT. JOHN H. EAGLESTON	1,600.00
Joan U. Newhall	JOAN AND MILO NEWHALL JAMES H. TURNER	1,800.00
Mrs. William Page Andrews	WILLIAM PAGE ANDREWS	1,000.00
Mrs. Franklin Green Balch, Mrs. Charles Pickering Bowditch, Miss Cornelia Bowditch, Ingersoll Bow- ditch, Mrs. Ernest Amory Codman	NATHANIEL BOWDITCH 1773-1838	1,000.00
Frances D. Higgins	MERIAN FISKE DONOGHUE	1,000.00
From his descendants	NATHANIEL FROTHINGHAM	1,000.00
Mrs. Alpheus Hyatt	ALPHEUS HYATT	1,000.00
Francis Welles Hunnewell	WILLARD SILSBEE PEELE	1,000.00
Mary C. White	DANIEL APPLETON WHITE	1,000.00
Manuscript Preservation		1,000.00
Life Membership Fund		21,500.00
Miscellaneous Memorial Funds		4,475.00

In Memory of:

HENRY TUCKER DALAND
 MARY CROWNINSHIELD ELLIS
 REV. JAMES POTTER FRANKS
 THOMAS GARDNER
 WILLIAM GRAY
 RICHARD AND ELLEN U. HARRINGTON
 DR. JAMES J. HIGGINSON
 JOSEPH AUGUSTUS PEABODY
 AUSTIN DERBY PICKMAN
 HON. BENJAMIN PICKMAN
 DAVID N. POUSLAND
 ROBERT RANTOUL
 MARY ANN SEAVER
 DR. J. FRANCIS TUCKERMAN
 LUCY SALTONSTALL TUCKERMAN
 WILLIAM CROWNINSHIELD WATERS
 DANIEL APPLETON WHITE
 EDMUND B. WILLSON
 KATE TANNATT WOODS

 \$334,503.96

FUNDS—PRINCIPAL AND INCOME UNRESTRICTED

Income for General Purposes of Essex Institute

March 31, 1968

Benefactors:

George L. Ames	\$122,224.65
William C. Endicott	50,000.00
Walter Scott Dickson	35,393.11
David Pingree	35,000.00
Assembly House Fund	35,000.00
Safford House Fund	33,947.57
Mary S. Rouse	32,830.64
Lucy W. Stickney	30,158.25
William B. Howes	25,000.00
William J. Cheever	20,000.00
Elizabeth L. Lathrop	15,457.50
Robert Osgood	15,000.00
Luis F. Emilio	12,201.95
Mary Eliza Gould	11,512.24
Neal Rantoul	10,300.00
Mary Endicott Carnegie	10,000.00
Fanny P. Mason	10,000.00
Seth W. Morse	9,929.24
Elizabeth Wheatland	7,626.66
Elizabeth C. Ward	6,973.22
George Wilbur Hooper	5,000.00
Annie C. Johnson	5,000.00
Edward S. Morse	5,000.00
Grace M. Parker	5,000.00
Stephen Willard Phillips	5,000.00
Abel H. Proctor	5,000.00
Marion Felt Sargent	5,000.00
George Plummer Smith	4,770.00
Essex Institute Preservation and Expansion Fund	4,331.37
Abbie C. West	4,075.00
Esther C. Mack	4,000.00
Mary S. Cleveland	3,828.14
Clara B. Winthrop	3,048.84
Harriet C. McMullan	3,000.00
Lucy A. Lander	2,500.00
Dudley L. Pickman	2,500.00
Frank P. Fabens	2,000.00
J. Frederick Hussey	2,000.00
Abbey W. Ditmore	1,500.00
Charles L. Peirson	1,100.00
Francis B. C. Bradlee	1,000.00
Esther Files	1,000.00
Susan S. Kimball	1,000.00
Helen D. Lander	1,000.00
Augustus Peabody Loring, Jr.	1,000.00
Isabel S. Newcomb	1,000.00
Legacy u/w Sophie O. Nichols	1,000.00
Elizabeth S. Osgood	1,000.00
Mary T. Saunders	1,000.00
Annie G. Spinney	1,000.00
J. Henry Stickney	1,000.00
Grace A. Glover	870.55

Benefactors:

Annie S. Symonds	778.70
Sarah A. Cheever	500.00
Annie F. King	500.00
Abigail O. and Mary E. Williams	500.00
Sally A. Bowen	500.00
William B. Osgood	100.00
Essex Institute contributions assigned to endowment	67,000.00
	<hr/>
	\$683,957.63

FUNDS—PRINCIPAL AND INCOME UNRESTRICTED

March 31, 1968

ESSEX INSTITUTE FUND

Balance, March 31, 1967	344,761.82	
Additions, April 1, 1967 to March 31, 1968		
Grant under will of James Duncan Phillips	100,000.00	
Donations current year	36,083.52	136,083.52
	<hr/>	<hr/>
Transfer to General Endowment Funds		18,561.40
		<hr/>
		462,283.94

Gift of Stephen Phillips for James Duncan Phillips Library		
Balance, March 31, 1967	66,922.92	
Addition, April 1, 1967 to March 31, 1968	16,033.84	82,956.76
	<hr/>	<hr/>
		\$545,240.70

DONORS TO THE ESSEX INSTITUTE FUND

Established May, 1964

Donors: 1964-1968

Mr. & Mrs. Gordon Abbott
 Lily S. Abbott
 Ralph F. Abbott
 Nelson W. Aldrich
 Mrs. Talbot Aldrich
 Mrs. Frank G. Allen
 Mr. & Mrs. Norman T. Allen
 Moses Alpers
 Dr. Doric Alviani
 Mr. & Mrs. O. Kelley Anderson
 Dorothy Annable
 Walter W. Annable
 Francis R. Appleton, Jr.
 J. Sanger Attwill

Anna S. Babson
 Mrs. Francis M. Babson
 Mr. & Mrs. Channing Bacall, Jr.
 Mrs. Gaspar G. Bacon
 Dr. & Mrs. William Benjamin Bacon
 Mr. & Mrs. James T. Baldwin
 James H. Ballou
 Mr. & Mrs. Thomas Baner
 B. Devereux Barker
 Elizabeth G. Barker
 Mr. & Mrs. Robert B. M. Barton
 Clarke Gilman Batchelder
 Mr. & Mrs. George L. Batchelder, Jr.
 Joseph M. Batchelder
 Mrs. Roland B. Batchelder
 Mr. & Mrs. George E. Benson
 Mrs. Grace F. Benson
 Mr. & Mrs. John W. Bethell
 Barbara B. Betts
 Dr. George A. Billias
 Mrs. George K. Blair
 Mrs. Fabens Boles
 James H. Boulger, Jr.
 Mrs. Alice S. Bourgoin
 Mr. & Mrs. W. Hammond Bowden
 Mr. & Mrs. Frederick E. Bowers
 Daniel J. Boyle
 Mrs. Charles T. Boyton
 Frederick J. Bradley
 Sargent Bradley
 Cyrus T. Brady, Jr.
 Charlotte Brayton
 Eleanor Broadhead
 Elizabeth Broadhead
 Mrs. Francis Brooks
 Mr. & Mrs. Chester A. Brown

Mrs. Edwin P. Buchanan
 Mrs. Yves Henry Buhler
 Mrs. Harvey H. Bundy, Sr.
 Edward K. and Edith Burbeck
 (u/w)
 Kathryn Burke
 Albert C. Burrage
 Dr. & Mrs. Walter S. Burrage
 William J. Bursaw, Jr.
 Mrs. Howes Burton
 Mr. & Mrs. Frank Butler
 Mrs. Helen Glover Butler
 Warren H. Butler
 Lyman H. Butterfield

Lewis P. Cabot
 Mrs. Ropes Cabot
 The James H. Cannon Foundation
 Mrs. Henry G. Carroll
 Benjamin R. Chadwick
 Samuel Chamberlain
 Mr. and Mrs. F. Burnham Chapman
 Hattie Chapman (u/w)
 Hazen P. Chase
 Mr. & Mrs. Philip P. Chase
 Mr. & Mrs. Theodore Chase
 Mrs. A. Devereux Chesterton
 Elizabeth H. Christen
 Frederic C. Church Foundation
 Mary A. Clapp
 Mrs. Benjamin S. Clark
 C. E. Frazer Clark, Jr.
 Dr. DeWitt S. Clark
 Mr. & Mrs. Eugene F. Clark
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